



**Head Office**  
Monson House,  
Monson Way,  
Tunbridge Wells,  
TN1 1LQ

**Role: Carpenter Multi**  
**Reports to: Repairs Supervisor**

**The Role:**

As a Carpenter Multi you will cover most aspects of property maintenance, this will involve carrying out repairs and maintenance to Social Housing properties, ensuring all work is undertaken to a high standard with the minimum of supervision.

The Carpenter Multi takes ownership of work, aiming for 'First time Fix' on all jobs, operating within the company Health and Safety guidelines, and remaining within budget and time parameters.

**Accountabilities:**

- Completing reactive maintenance work and replacements as per the specification, working in a timely and productive manner.
- Advising Supervisor in a timely manner when other trades are required
- Working in partnership with other operatives to complete projects.
- Recording and submitting accurate data using relevant business systems electronic devices
- Affording excellent customer service to client representatives
- Arranging purchase of materials required to deliver the works in a planned and efficient manner
- Comply with safeguarding policy and H&S standards at all times
- Operating within the company's occupational road risk policies and procedures

**Essential and Desirable Criteria**

**Essential:**

- NVQ/qualifications in Carpentry
- Full UK driving licence

**Desirable:**

- Social housing experience

**Additionally:**

- You must possess a high degree of manual dexterity as there will be frequent use of hand tools
- You may be required to work at height or uneven ground
- You must also be able to work within a confined space, without restriction

